

# The Changing Face of Volunteering



Eastern Volunteers Annual Report  
2016–2017



## Directors of Eastern Volunteers Board

### The Board 2016-2017

Dr Mehdi Taghian:

*Chair and Treasurer*

Mr Ranjit Gajendra Nadarajah:

*Deputy Chair [Leave of absence:  
June-August 2017]*

Ms Yvonne Putz: *Secretary*

Ms Sue Edmonds: *Director*

Ms Natalie Thomas: *Director*

Ms Patricia Jonescu: *Director*

*October 2016-19th March 2017*

Ms Patricia Morris: *Director*

*October 2016-31st May 2017*

Ms Lesley Davis: *Director*

*October 2016-24th January 2017*



## Eastern Volunteers Values

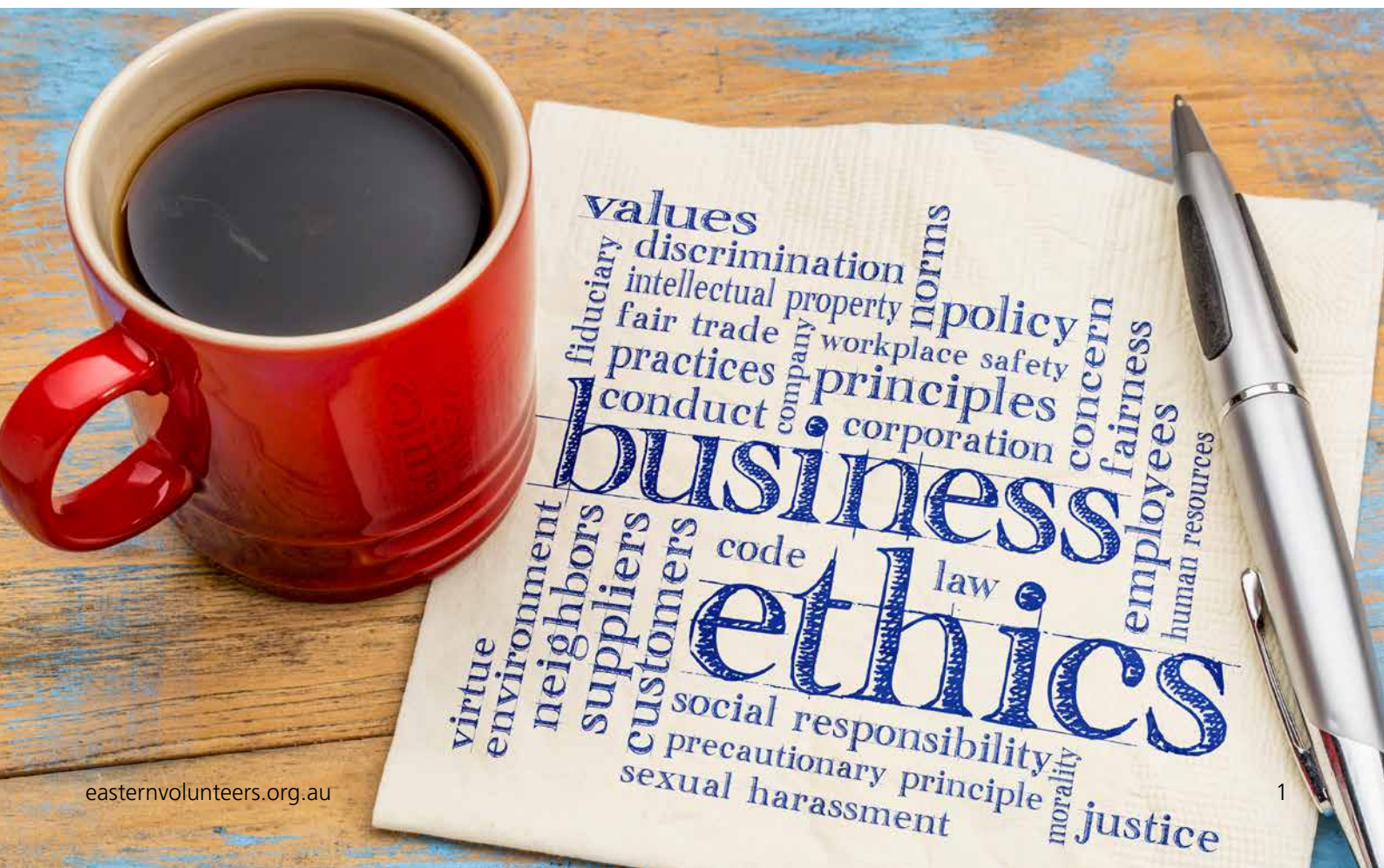
- **INTEGRITY:** We strive to demonstrate impartiality, fairness, honesty and independence in everything we do.
- **VALUING OUR PEOPLE:** Our staff and volunteers are critical to our success – we acknowledge that they are our most important asset. We provide a safe and enjoyable work environment that is caring and supportive. We keep people informed; promote a learning culture and a balance between work and recreation.
- **RESPECT:** We promote the acceptance of diversity and difference. We are non-judgemental, we listen and we demonstrate accountability.
- **EXCELLENCE:** We are committed to high professional standards. We utilise best practice methods and strive for excellence in customer service.
- **COMMUNITY:** We demonstrate commitment in helping build stronger communities that will be sustainable and resilient. We give due consideration to environmental, social and economic issues in our decision making.
- **PARTNERSHIP:** We excel in business by creating partnerships, building strategic alliances and demonstrating a willingness to share, learn and co-operate.
- **INNOVATION:** We seek to do business differently and better, by developing new opportunities and exploring creative solutions, and we keep abreast of technological and business advances.

## Eastern Volunteers Vision

Empowering the community through active engagement.

## Our Mission

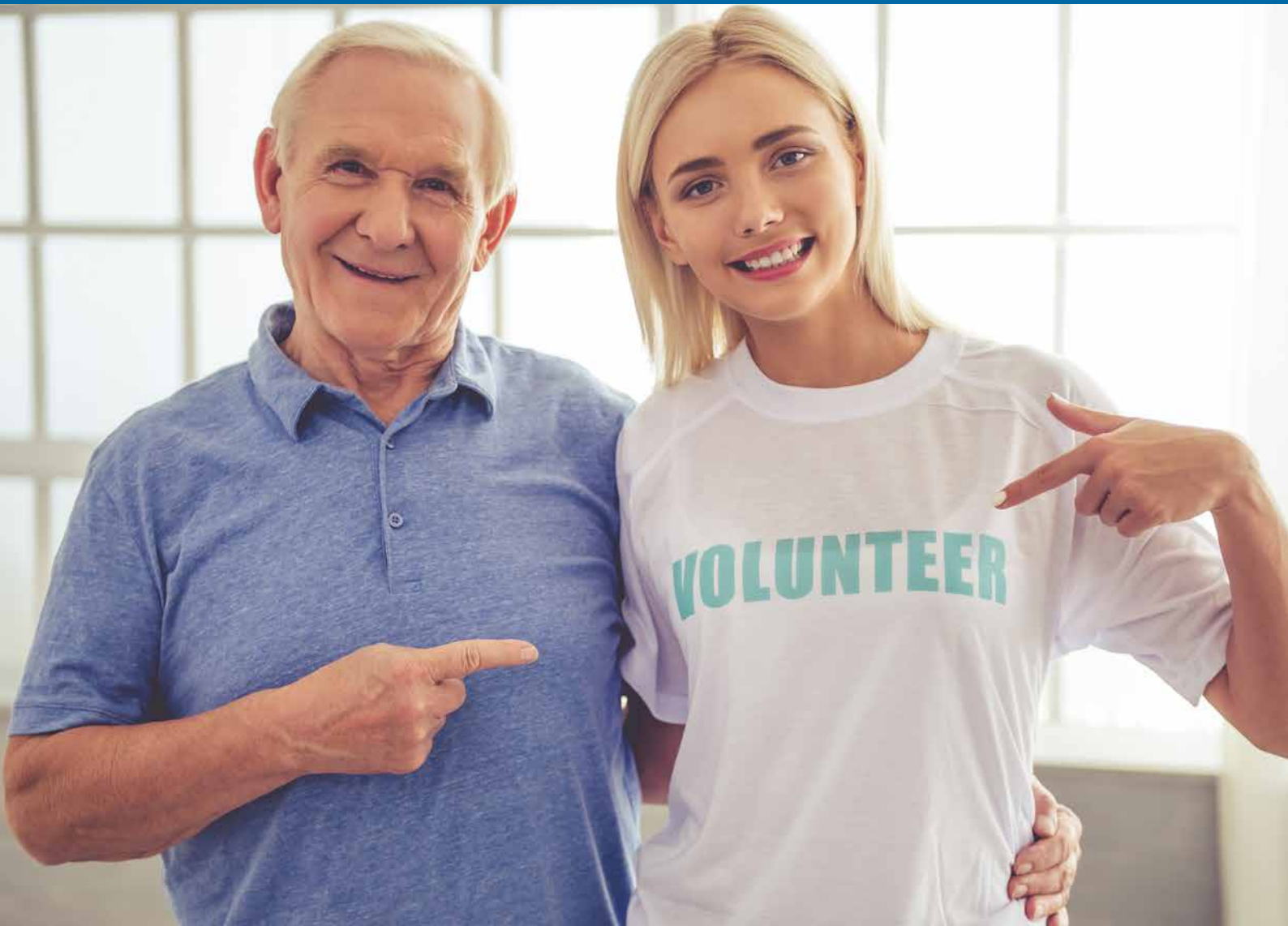
Eastern Volunteers engages its communities with value based services that increase community participation through mobility and volunteer opportunities.



“Gone are the days when a volunteer would do the boring work”

Gone are the days when a volunteer would do the boring work no-one else wanted to do in an organisation eg, make those cups of tea or shred the paper. Also gone are the days when a volunteer would give you their time for whatever you as an organisation needed. Volunteers today value their limited time, they want to utilise their skills and expertise for a cause and they want to see the outcomes of their work. Volunteers today use volunteering for many different reasons- to stay connected or to connect to their communities, for employment pathways, to give back to their community and to stay healthy and active. Volunteers give their time in many different ways:

- **Virtual Volunteering:** online volunteering where someone might manage your social media or review legal documents for you. This can be one off or ongoing volunteering.
- **Corporate Volunteering:** businesses increasingly want to share their expertise with community organisations and are less interested in painting or gardening projects than using their professional skills to assist with strategic or marketing projects, sharing logistical or legal expertise, and assisting organisations to open doors for funding opportunities.
- **Cause Related Volunteering:** time limited or ongoing volunteering which supports causes close to people’s hearts and for which they seek to achieve measurable outcomes .
- **Volunteering as an employment pathway:** many young people or people returning to work successfully use volunteering for employment outcomes. These opportunities need to provide a person with work skills which match their employment aspirations.
- **Volunteering as a policy requirement:** Mutual obligation requirements for Centrelink often lead people into volunteering eg. pre retirees are required to undertake 15 hours volunteering to qualify for their Centrelink entitlements. These volunteers often seek interesting opportunities which utilise their skills and experience, as well as meet their interests.
- **Volunteering to be connected to your community:** people newly arrived in their communities will often seek out volunteer opportunities to connect to their community. This volunteering is about building relationships with people and requires opportunities where networking can occur.
- **Volunteering to deliver services:** this type of volunteering is more work focused. Many organisations utilise volunteers to deliver direct services to people in a mixed team with paid staff. These services are usually contracted by government or other funders and have targets to be met. These opportunities suit people who wish to remain healthy and active by utilising their existing skills or who wish to learn skills for employment outcomes.
- **Family volunteering:** where parents, grandparents, aunts and uncles volunteer their time in community playgroups, school, sporting clubs so their children can participate and learn.



Organisations and community groups need to be able to provide the opportunities that volunteers want. This can be a challenge as they have to redesign their volunteer programs and supports to meet the changing face of volunteering whilst also achieving the organisation's goals.

Eastern Volunteers provides a range of services to assist people to volunteer the way they want to as well as assist and support organisations to design their volunteer services and programs to attract and retain volunteers in today's environment. We help organisations map the outcomes of their volunteer programs and see the possibilities for a diverse volunteer base.

Volunteering today is dynamic. Volunteers are at the heart of social inclusion in our communities and we look forward to growing volunteering into the future.

## Message from our Patron



**Simon McKeon**  
*Patron*

I am pleased to see another year of strong performance by Eastern Volunteers in the context of a changing and challenging environment. The challenges faced are not, of course, specific to Eastern Volunteers with the sector as a whole facing increasing demand for services and a decrease of funding in real terms. As Patron of Eastern Volunteers, I am proud to see the way the organisation has risen to these challenges and, far from reducing its services, looks to grow and extend its support of the community.

The impact of the community transport services to keep frail aged and disadvantaged individuals independent and connected in the community cannot be overstated. In a complex environment, the employees and volunteers at Eastern Volunteers deliver a truly valuable service that makes a difference to the lives of their clients in the most meaningful way. The challenges that lie ahead for the service are not insignificant: increased demand through an aging population, changes to the government structures that support the aged, the ongoing rollout of NDIS, and rising costs of transport all place challenges before Eastern Volunteers. I am certain that, with its impressive track record of delivery over so many years, that the team are capable of meeting these challenges and growing into the future.

The support of volunteering and organisations that use volunteers to deliver their services is central to maintaining a strong community. Eastern Volunteers continues to be a respected and prominent force for the sustaining and development of volunteering. I am passionate about service to the community and am especially proud to be associated with such a proactive organisation that encourages and supports community activity and social inclusion.

Congratulations to all at Eastern Volunteers for another wonderful year of contribution to the community and the ongoing work that I am sure will see them remain a positive force for many years to come.

The year that passed can only be characterised as eventful. The year started with the expectation of continued success, growth and extended ability to grow the organisation in spite of our operating environmental uncertainties.

However, the fiscal year 2016-17 proved to be a challenging year and required a substantial mobilisation of creative efforts to find a balance between internal organisational transformation and external conditions. Organisationally, Eastern Volunteers went through a year of senior management change when Ms Vivienne Cunningham-Smith joined Eastern Volunteers in October after our General Manager retired. Our new senior management leadership was faced with a substantial task of maintaining the momentum in securing our future growth, while combating numerous structural change imperatives.

The year-end results for 2016/17 fell slightly short of expectations, consequent to the severity of working conditions, an unusual outcome for Eastern Volunteers. While our income remained strong, our service levels dropped to some extent. The internal organisational restructure undertaken aimed to create a more effective flow of work processes, rationalisation of functions and improving effectiveness and efficiency. This effort is now completed, however, the full outcomes and benefits are yet to be realised.

The strategic direction of Eastern Volunteers was taken to focus on two main key areas of the business namely (1) Transport Operations and (2) Volunteer Management to be strengthened and expanded. This would be a two phase strategy. The short term strategy would see Eastern Volunteers endeavour to return to achieve its best previous performance levels. This phase is expected to take the organisation through to the end of the calendar year 2018. The achievement of the objectives of the phase one strategy will be focused on the work process redesign, job and function analyses, paid and volunteer staff training and motivation in a way that will best suit our future growth and will be used as a platform for future strategic directions.

The second phase, our longer term strategy, will be actioned following the successful achievement of the short term and will include the creative expansion of those two key business functions substantially, avoiding diversification beyond our organisational skill set. This expansion will be funded through extra income to be generated from a series of fee-for-service initiatives in collaboration with our internal departmental management skills and contribution of external expertise, as required.

The demand for our services remains strong and the uncertainties in our operating environment, while remaining serious, have not inflicted any shortages or obstacles in the funding for our services, resulting from our senior management initiatives. The dedicated management of Eastern Volunteers provide continued effort to deliver the best possible outcome under substantially trying circumstances.



**Dr Mehdi Taghian**  
*Chair and Treasurer*

The year ahead promises to be the year of re-structuring the organisation and building a consistent and growing trend in establishing our internal dynamic capabilities and its fast and effective responsiveness to our external challenging environment. Every effort has been made and will continue to be the focus of management to deliver the outstanding success that highlights our past 40 years of service to the community.

Eastern Volunteers commences its 41st year of operation with dedication to our service quality and highlighting our progressive achievements through self-examination, flexibility and resilience. We are proud of our highly skilled and dedicated management, staff and volunteers that provide a strong readiness for our continued future success and the opportunity to serve our community.

## Message from the CEO



**Vivienne Cunningham-Smith**  
CEO

Eastern Volunteers at its core is about volunteering, whether that be in the provision of services through volunteers in our aged care services or through directly connecting people to volunteer opportunities throughout the Outer Eastern suburbs. Volunteering is changing in nature as is the policy and funding environments within which we work. This has presented Eastern Volunteers with some key challenges in the past year.

I was pleased to accept these challenges in October last year taking over from Vic North who was General Manager for ten years. Vic and the Board steered Eastern Volunteers to be a respected member of the community sector in this region. I wish Vic a fruitful and enjoyable retirement.

Our volunteer management services place thousands of volunteers per year in aged care, health, tourism, environmental, animal welfare, homelessness, local government, neighbourhood, youth and community services. This funding with Government funding for this service was due to cease in December 2017. This would have seen the service close for many people who were in fact required to volunteer through Commonwealth mutual obligation programs. It would have also had enormous impact on those services in our communities that rely on volunteers. I worked with colleagues throughout Victoria and Volunteering Australia to demonstrate the worth of this program and the Commonwealth agreed to continue the funding for this program to 2021. This was a significant achievement for a volunteer sector that contributes \$290 billion to the economy each year – almost 50% more than the mining industry [O'Dwyer L., 2016]. Our challenge moving forward is to grow our work in supplying and supporting volunteers to work in the not for profit sector as well as supporting agencies to offer the right opportunities in what is an increasingly changing volunteer landscape.

Hon. Michael Sukkar Member for Deakin, Hon. Alan Tudge Member for Aston and Senator Jacinta Collins were particularly supportive in conveying the message about the worth of this program in Canberra. We also valued the support of Cindy McLeish State Member for Eildon and Shaun Leane Member for Eastern Metropolitan region for their support. Victorian Minister Jenny Mikakos and Ms Gabrielle Williams Parliamentary Secretary for Carers and Volunteers were also very vocal in their support of our program. We thank Yarra Ranges Council and Mayor Noel Cliff for their executive motion to the Municipal Association of Victoria on our behalf and thank Maroondah Council and Mayor Tony Dib as well as Whitehorse Council and Mayor Denise Massoud for the untiring support in this campaign.

In July 2016 our Community Transport services saw a change in funding from being wholly state funded to having 87% now funded through the Commonwealth under the Community Home Support Program [CHSP]. Eastern Volunteers runs two transport services, a volunteer driver based community transport service for people over 65 yrs of age and for people with a disability under 65 yrs. We also provide a bus loan

scheme, Eastern Transport Register, for CHSP and HACC funded agencies in the region which allows them to provide flexible support services for their clients. We have spent time this year reviewing and refining these services to meet both community need and the changing policy and funding base for the services. We need to look forward to prepare these services for the National Disability Insurance Scheme [NDIS] where our disability funding for these services will be withdrawn. As the NDIS does not fund transport services to the level which we currently provide we will need to reframe our services to full fee for service in the coming years. We have been looking to this challenge this year.

I would like to take this opportunity to thank my Management Team for their support - Charles Cox Manager Corporate Services, Suzanne Phoenix Manager Transport Operations, Kim Boswell Manager Community Engagement and Ruth Morgan who is taking over from Kim whilst she is on parental leave. I would also like to thank the Board for their support of me throughout the year in what has been a challenging period of transition for Eastern Volunteers. We have a wonderful team at Eastern and I would like to commend our staff for how they have managed the transitions and challenges this year.

To end on the strengths of our organisation, my top five this year have been in no specific order:

- LEK Consulting and the GCG Group completing a consulting piece on the viability of fee for service volunteer support services. Thank you to all involved in this fabulous pro bono work.
- Our partnership with South East Volunteers, Volunteering Geelong, Cire Services Inc and Yarra Ranges Council in tendering for the Strong and Resilient Communities Funding for some innovative and exciting services. We look forward to pursuing these ideas in 2018.
- Completion of the service design of a volunteer program for Anchor Inc. a homelessness and foster care agency.
- Restructuring Eastern Volunteers to strengthen it for the changes in our sector with increasing person centred funding programs, reductions in grant and community funding opportunities and increasing competition.
- Our development of new and innovative self funding programs for 2018

“Eastern  
Volunteers  
at its core  
is about  
volunteering”



## Des and Pat's Story

Des and his wife Pat have been married for 45 years. Pat has dementia. Des was committed to caring for Pat at home but her condition deteriorated so much that Des could no longer care for her the way he wanted to. Pat now lives in a care facility quite a distance from their home. Des is 85 and cannot get around as much as he would like to. He can no longer drive a car. Des visits Pat every day. Our community transport team transport him three times a week. His children drive him on the other days. Our service allows Des and Pat's children to work and do the things they need to do with their families during the week. A volunteer driver picks Des up and drops him at the care facility where he spends valuable time looking after Pat. Time is a valuable and precious resource for them. Des is fully devoted to Pat. A driver then picks Des up at the end of the day and returns him home. Without this service Des and Pat would not see each other and their strong and loving marriage would have undue and unnecessary obstacles to endure.

**950** clients

**402** new client referrals

**13,000** trips

**70** volunteer drivers

**24** new volunteer drivers

**10** transport office volunteers

**45%**

trips for health appointments

**35%**

trips for social or recreational purpose

**15%**

trips for shopping

*Successfully met all Home Care Standards in a Commonwealth audit*



**27** agency members

**424** bookings for buses

**3,400** clients transported

**52,000** kms travelled

*Successful completion of Victorian Bus Safety Audit*

The Eastern Transport Register provides local community organisations and groups with buses so they can take their clients on excursions/days out and assist them to access much needed services. The service is targeted at people over 65 years of age and those under 65 with a disability.

One of the most regular users of the service is the Chinese Community Social Services Inc. The service is based in Box Hill in the eastern suburbs of Melbourne. It is the largest government-funded, not-for-profit aged care and welfare service provider for the Chinese-Victorian community. The service caters for Chinese-speaking people from various countries of birth, including China, Vietnam, Hong Kong SAR, Malaysia, Indonesia, Cambodia, Taiwan, Singapore, East Timor, Burma, Macau, Laos, Thailand and India.

The Community Services staff have been taking a group from their On Luck Nursing Home for a much appreciated outing each week for several years. It is critically important for the health and wellbeing of people in aged care that they are able to get out and about in their community and enjoy different activities safely. One of the group members at present is wheelchair bound so the bus's hoist is an essential part of the service for them to be able to continue going out with their friends. Eastern Volunteers is proud of our partnership with the Chinese community.



**27%**

volunteers were  
aged 18-24 yrs

**28%**

volunteers were  
aged 25-34 yrs

**20%**

of volunteers were  
over 50 yrs of age

**3,673** people supported to volunteer

**425** agency clients looking for volunteers

**27** corporate clients provided 3588  
volunteer hours to community services

**29** Volunteer Training sessions deliver



## Noor's Story

Noor, originally from Melbourne, had been working overseas for the last 10 years with her family and returned to Melbourne so her children could attend primary and secondary school in Melbourne's East. Noor had two key motivations in volunteering; firstly she wanted to gain work experience in an office environment with a view to gaining part-time or full-time employment to support her family, and secondly Noor wished to contribute positively to her community. Noor volunteered with Eastern Volunteers Community Engagement team for about 18 months using her skills and experience to manage our social media, undertake administration tasks and assess people for volunteer positions. Eastern Volunteers gained a remarkable person who has provided long lasting changes for our volunteer program.

Noor was instrumental in transforming the GoVolunteer model in which we respond to email expressions of interest. Thanks to Noor we now have an efficient system ensuring all expressions of interest are responded to in a timely manner. She was also able to gain casual work in our transport team. Noor's commitment, great personality and valuable skills caught the attention of a local employer, and Noor now works nearly full-time in the Eastern Suburbs.

This is just one story from the many awesome volunteers working in the Community Engagement team.

*Volunteers were from Booroondara, Manningham, Greater Dandenong, Knox, Maroondah, Monash, Whitehorse & Yarra Ranges*

## Geoff's Story

We were lucky to have Geoff choose to volunteer with us as part of his rehabilitation program. Geoff had suffered an injury in a work accident and was not able to return to work until he had fully completed his rehab. Geoff proved invaluable to us. He rearranged our office space to feel cosy and comfortable, he got those jobs done that none of us had time to do such as make sure all the keys matched the filing cabinets!! Geoff painted and problem solved our maintenance and office issues. He put up television screens for us and was a valuable contributor to our team discussions and decisions. We were sad to see Geoff leave us but pleased that he was able to return to work following his three month volunteering placement with EV.

The Corporate services side of things often gets ignored. While Corporate Services may not deliver outcomes directly to our transport clients, volunteers or agencies, the great work of the team helps the day to day business run and keeps our services going. We worked hard to maximize the opportunity presented to us through the Maroondah foundation as beneficiaries of the Maroondah Mayoral Charity Raffle and raised over \$15,000 for EV. We have done a lot of work this year on reviewing and renewing our policies and procedures, and there is still more to do. We have promoted the excellent facilities we have for meetings and increased the rental of spaces in our building, developing a strong client base. The team is especially proud of the celebration it pulled together in recognition of our 40 years activity in the community [at the Karralyka Centre]. This was a truly memorable event made special by all those who attended. So even if it's sometimes overlooked, Corporate Services team is an important part of what makes EV such a great place.

**\$40,000** in rental income

End of Year financial target met and exceeded

Managers trained in use of MYOB

New policy system introduced



**45,549** Facebook post reach

**14,474** Website visits

**49,079** Website page views

**29%**

occupancy of rented training rooms

The words "thank you" are written in a large, black, cursive font. A thick red line starts under the 't', curves under the 'a', then loops back up and under the 'y', ending under the 'u'.

We could not achieve our outcomes without support and funding. We would like to extend our thanks to our supporters and partners in 2016-2017:

- Bendigo Bank, Mt Evelyn, Mooroolbark, East Ringwood & Heathmont branches
- Budget Car and Truck Rental and Simon Wheelton
- Cire Services Inc.
- Commonwealth Dept of Social Services
- Commonwealth Department of Health: Ageing and Aged Care
- Deakin University Freelancing Hub
- Eastland
- Gandel Philanthropy
- Global Consulting Group
- Hayes-Return to Work Program
- Sheila Hunt
- Jack Brockhoff Foundation
- L.E.K Consulting Melbourne
- Maroondah Foundation
- Maroondah City Council
- Pauls IGA Supermarket East Ringwood
- Rotary Club of Box Hill
- Rotary Club of Ringwood
- Rotary Club of Croydon
- Ritchies IGA North Ringwood
- South East Volunteers
- Tara Press
- Volunteering Geelong
- Victorian Department of Health and Human Services
- Whitehorse Community Chest
- Whitehorse City Council
- Whitehorse Tertiary Business Skills Program
- Yarra Ranges Council
- Yarra Valley Water

We could not deliver our services without our wonderful staff and volunteer teams.  
Thank you for your contribution in 2016-2017

#### Our Transport Team over the year:

Manisha Agarwal	Linda Freer	Kiran Misra	Helena Svennson
Manni Bakunawa	Chris Hanly	Marnie O'Loughlin	Khyati Vadher
Patsy Braakhuis	Margaret Lucas	Suzanne Phoenix	
Wendy Collis	Julie Lugton	Tracey Powell	
Shevi Dissanayake	Jill Livingstone	Bronwyn Rossi	
Maureen Edwards	Nancy-Lee Merzel	Aris Seremetis	
Kristi Falconer	Simon Mercer	Goral Shah	

#### Our Volunteer Drivers Team over the year:

Lloyd Andres	Mike Elkner	Justin King	Frank Preyer
David Berry	Kristi Falconer	Andrew Kingma	Janne Rees
Frank Beltrame	Roger Fiddian	Tony Lowry	John Rodaughan
Peter Blaney	Phyllis Gosbell	Victoria Lucas	Harold Rowles
Philip Bradshaw	John Gooden	John Mackenzie	Linda Schwal
Alexis Brown	Paul Guy	Gillian Madden	Peter Scott
Mick Brown	Chris Hanly	Harry (Harold) Marsh	Ivan Strudwick
Jenni Carberry	Jeffrey Heath	Gillian McComb	Peter Swensen
Graham Carter	Peter Hartnell	Trish Morris	Don Tu
Josephine Clarke	Louise Henry	Tyrone Munidasa	Hans Van Diggelen
Allan Cole	Cedric Hordern	Rob Murphy	Richard Vernay
Bob Cope	Tim Hurst	John Newton	Tanya Voigt
Bernie Cullen	Jane Izzard	Shirley Pearlman	David West
Peter Davies	Keith Jessup	Chris Perry	Alan Williams
Margaret DeLaRue	Sandy Jesudhason	Shauna Pilz	Stuart Wilson-Wilde
Cheryl Dessent	Peter Kelsey	Dianne Pope	Peter Wirth

#### Our Community Engagement Team over the year:

Manisha Agarwal	Tim Ives	Rhys Pietsch	Mario Trotta
Kim Boswell	Wendy Knoll	Michael Poon	Lynette Webby
Peta Butterfield	Edy Kurniawan Kok	Adele Rooke	Lorraine Wibrow
Tara Cantwell	Judy Launder	Valerie Sayce	Stuart Wilson-Wilde
Ariel Chan	Ruth Morgan	Aida Shekarkhar	
Chester Fricke	Eileen Nixon	Gio Stevenson	
Lyn Gilson	Steph Nolan	Julie Tang	

#### Our Corporate Services Team over the year:

Gary Bendle	Viv Cunningham-Smith	Tim Ives	Goral Shah
Carol Chou	Sean Emami	Kiran Misra	Steven Walker
Charles Cox	Clare Grundy	Joe O'Neill	

## Treasurer's Report

I am pleased to present the overall financial results of Eastern Volunteers operation for the 2016/17 financial year. The challenges Eastern Volunteers faced during the year were substantial.

The accounts for the financial year ending 30th June 2017 have been audited by Mr. Ryan Mizael, director of Adept Financial Auditing. The audited Financial Statement shows that Eastern Volunteers finished the year with a small deficit of \$15,559. Total income for the year exceeded the previous year by 2% while our expenses for the period were higher than the previous year, mainly due to higher wages and salaries reflecting changes we had to introduce consequent to our organisational rationalisation efforts. While this deficit is relatively small, nonetheless, it is unusual results for Eastern Volunteers and highlights the substantial internal challenges that we had to endure during the year. These challenges included change of senior management and the restructure of the organisation and change to stronger focus on our departmental operations and control resulting in changes in our accounts structure and retirement of some experienced staff, which culminated in a relatively high turnover.

However, I am delighted to report that Eastern Volunteers has now identified the operational problems and a strong performance is forecast for the following year. The fundamentals of our business remain strong.

We are all grateful for the continued support we are receiving from the Victorian and Commonwealth governments that enable Eastern Volunteers to provide transport services to the deserving elderly and frail citizens and deliver the Volunteer Management program assisting the nonprofits. We are also grateful to Cities of Maroondah, Whitehorse and the Yarra Ranges Shire Council for community grant funding and other partnership support for our community events.

I wish to express gratitude to our dedicated management, staff, volunteers, donors, sponsors and supporters and other funding bodies that facilitate our continued social services programs. 2017/18 financial year promises substantial turnaround reflecting the benefits of Eastern volunteers restructure and the substantial changes that was initiated in 2016/17.

**EASTERN VOLUNTEER RESOURCE CENTRE INC**

**ABN: 18 339 532 185**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**30 JUNE 2017**

**Contents**

Board Report	2
Statement of Profit or Loss and Other Comprehensive Income	3
Statement of Financial Position	5
Statement of Changes in Equity	7
Statement of Cash Flows	8
Notes to the Financial Statements	10
Statement by Members	18
Certificate by Member of the Board	19
Independent Auditors' Report	20

**EASTERN VOLUNTEER RESOURCE CENTRE INC**  
**ABN 18 339 532 185**  
**BOARD'S REPORT**

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Your Board members submit the financial report of the Eastern Volunteer Resource Centre Inc. for the financial year ended 30 June 2017.

**Board Members**

The names of Board members throughout the year and at the date of this report are:

Dr Mehdi Taghian: Chair and Treasurer

Mr Ranjit Gajendra Nadarajah: Deputy Chair [ leave of absence granted-June 2017]

Ms Yvonne Putz: Secretary

Ms Sue Edmonds: Director

Ms Natalie Thomas: Director

Ms Patricia Jonescu: October 2016-19th March 2017

Ms Patricia Morris: October 2016-31st May 2017

Ms Lesley Davis: October 2016-24th January 2017

**Principal Activities**

The principal activities of the association during the financial year were:

To provide volunteer assistance to members of the community, primarily within the Cities of Maroondah and Whitehorse and the Shire of Yarra Ranges but extending, where necessary, to other municipalities within the Eastern Metropolitan Region.

To provide transport for eligible frail aged and people with disabilities along with their carers through the use of volunteer drivers.

**Significant Changes**

No significant change in the nature of these activities occurred during the year.

**Operating Result**

Net deficit for the year ended 30 June 2017: \$15,560.

Net Surplus for the year ended 30 June 2016: \$57,750.

Signed in accordance with a resolution of the Members of the Board.

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Dr Mehdi Taghian - Chairperson

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Vivienne Cunningham-Smith - CEO

Dated this 31st Day of August 2017

**EASTERN VOLUNTEER RESOURCE CENTRE INC****ABN 18 339 532 185****STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR  
THE YEAR ENDED 30 JUNE 2017**

	2017	2016
	\$	\$
<b>Revenue</b>		
Operating Activities:		
Community Transport Mem Fees	996	2,045
Consultant Fees	6,020	1,640
Donations	5,235	8,880
DSS - VIOs - Toolkit, CMS	59,315	90,182
Greater Volunteer Grant	65,032	72,422
Empower Vol for Life	-	25,000
EMPIR - EGA Grant	7,500	38,780
ETR Vehicle Borrowing	50,919	59,903
Get Me About Website Funding	-	15,754
HACC Minor Capital	35,507	-
HACC No 1 A/c	115,784	736,148
HACC No 2 - Commweath Suppo	814,726	-
HACC No 1 Rollover	25,607	19,110
Mayoral Raffle	15,931	-
Linc	-	77,669
Maroondah Grant	14,224	14,027
New Street Room Hire	18,578	37,861
Rent 1A New St - Your DNA	31,281	-
Rent 1B New St (Insite)	21,211	31,580
Building recovery expenses	4,059	1,117
Sundry income	15,143	7,720
Transport Donations	76,147	92,609
Lord Mayor's Charitable Fund	-	35,000
Whitehorse Grant	4,538	4,939
Profit on Disposal of Assets	12,629	-
Revenue from Investments	5,702	7,070
<b>Total Revenue</b>	<u>1,406,084</u>	<u>1,379,456</u>
<b>Expenses</b>		
<b>Classified by Nature:</b>		
Agent Fees	1,106	1,645
Amenities	630	468
Audit	3,200	2,950
Accounting Fee	1,180	-
Bank Fees	918	544
Body Corporate Fees	5,862	5,400
Box Hill Rent	2,197	2,149
Box Hill Telephone	99	157
Business Breakfast	-	1,400
Computer Services	24,814	21,340
Consultant Fees	33,277	76,156
Depreciation	83,373	83,721
DSS VIO Toolkit Expenses	4,280	3,000
Education & Training	2,804	5,370
Eastern Get About Expenses	56	10,601
Employment Entitlements	(39,309)	9,672
ETR - Other expenses	3,713	4,344
EVRC Utility Costs	7,355	7,482
Fire & Lease Fees	650	422

The accompanying notes form part of these financial statements.

**EASTERN VOLUNTEER RESOURCE CENTRE INC****ABN 18 339 532 185****STATEMENT OF PROFIT AND LOSS AND OTHER COMPREHENSIVE INCOME FOR  
THE YEAR ENDED 30 JUNE 2017**

	2017	2016
	\$	\$
Fundraising	-	599
Interest on Loan	15,842	17,447
Insurance	880	857
Legal Fees	9,007	-
Land Tax	1,625	565
LINC	79,611	79,611
Marketing & Promotions	4,850	3,328
MV - Car Maintenance	9,612	7,839
MV - Depreciation	6,506	-
MV - Petrol & Oil	21,324	19,265
MV - Registration & Insurance	30,073	26,049
MV - Sundry	2,618	3,063
MYOB M-Powered Fees	31	-
Building Maintenance	6,178	805
Office Cleaning	7,370	7,116
Office Supplies	4,880	5,278
Photocopy Charge	5,838	6,557
Police Check & Driver History	1,513	860
Postage	3,771	2,913
Purchase of Asset Under \$1000	4,444	9,459
Rent - Factory	21,682	21,089
Staff Advertising	13,484	100
Subscriptions & Annual Returns	3,592	2,789
Sundry	1,277	1,413
Superannuation	70,506	68,733
Telephone	19,512	11,985
Training Sessions & Hall Hire	445	3,970
Transport Expenses	-	1,158
Transport New System Costs	18,020	17,784
Transport Reimbursement	19,009	45,363
Travel Other	1,796	1,735
Volunteer Luncheons & Rec	6,071	2,043
Wages & Salaries	846,626	694,815
Water & Council Rates	5,227	4,722
Websites	23,825	1,273
WorkCover	18,393	15,282
Total Expenses	<u>1,421,643</u>	<u>1,322,686</u>
Net surplus/(deficit) from ordinary activities attributable to the association	(15,559)	56,770
Other comprehensive income	-	-
Total comprehensive income attributable to the entity	<u><u>(15,559)</u></u>	<u><u>56,770</u></u>

The accompanying notes form part of these financial statements.

**EASTERN VOLUNTEER RESOURCE CENTRE INC**  
**ABN 18 339 532 185**  
**STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2017**

	2017 \$	2016 \$
<b>Current Assets</b>		
<b>Cash and Cash Equivalents</b>		
Cheque Account	51,154	28,040
Cash Management Account	81,570	108,827
Building Fund	140	143
Term Deposit 2 - 50147280	100,000	100,000
Term Deposit 136254752	100,000	100,000
Mortgage Offset	200,000	300,000
Cash Drawer	2,364	-
Cash Float - Transport Dept	50	-
Others	207	149
	<u>535,485</u>	<u>637,159</u>
<b>Trade and Other Receivables</b>		
Trade Debtors	22,879	7,122
Prepayments	1,108	2,905
Security Deposit	1,750	1,750
<b>Total Current Assets</b>	<u>561,222</u>	<u>648,936</u>
<b>Non-Current Assets</b>		
<b>Property, Plant &amp; Equipment</b>		
Land & Buildings	1,388,980	1,362,408
Less: Accumulated Depreciation	(156,093)	(127,728)
	<u>1,232,887</u>	<u>1,234,680</u>
Plant and Equipment at Cost	701,506	662,755
Less: Accumulated Depreciation	(575,220)	(513,705)
	<u>126,286</u>	<u>149,050</u>
<b>Total Non-Current Assets</b>	<u>1,359,173</u>	<u>1,383,730</u>
<b>Total Assets</b>	<u>1,920,395</u>	<u>2,032,666</u>
<b>Current Liabilities</b>		
Trade Creditors	9,119	13,987
Accruals	24,989	27,833
Income Received in Advanced - CHSP Respite Care	100,000	-
Income Received in Advanced	-	116,614
PAYG Tax Payable	7,904	8,074
Salary Sacrifice	502	70
Net GST Payable	(2,617)	5,683
Provision for Holiday Pay	43,659	58,042
Provision for Long Service Leave	-	21,620
Bendigo Bank Loan	89,700	89,700
<b>Total Current Liabilities</b>	<u>273,256</u>	<u>341,623</u>

The accompanying notes form part of these financial statements.

**EASTERN VOLUNTEER RESOURCE CENTRE INC**  
**ABN 18 339 532 185**  
**STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2017**

	2017 \$	2016 \$
<b>Non-Current Liabilities</b>		
Provision for Long Service Leave	16,207	19,513
Bendigo Bank Loan	497,610	522,649
	<u>513,817</u>	<u>542,162</u>
<b>Total Liabilities</b>	<u>787,073</u>	<u>883,785</u>
<b>Net Assets</b>	<u>1,133,322</u>	<u>1,148,881</u>
<b>Equity</b>		
Retained Surplus	1,133,322	1,148,881
<b>Total Equity</b>	<u>1,133,322</u>	<u>1,148,881</u>

The accompanying notes form part of these financial statements.

**EASTERN VOLUNTEER RESOURCE CENTRE INC**

**ABN 18 339 532 185**

**STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2017**

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	<b>Retained Surplus \$</b>
Balance at 1 July 2015	1,092,111
Surplus during the year	<u>56,770</u>
Balance at 30 June 2016	1,148,881
Deficit during the year	<u>(15,559)</u>
Balance at 30 June 2017	<u><u>1,133,322</u></u>

The accompanying notes form part of these financial statements.

**EASTERN VOLUNTEER RESOURCE CENTRE INC****ABN 18 339 532 185****STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2017**

	2017 \$	2016 \$
<b>Cash flows from operating activities</b>		
Receipts from Operating Activities	1,386,307	1,384,939
Payments to Suppliers & Employees	(1,415,950)	(1,312,677)
Interest Received	5,702	7,070
Net cash provided by (used in) operating activities	<u>(23,941)</u>	<u>79,332</u>
<b>Cash flows from investing activities</b>		
Payments for Property, Plant & Equipment	(65,323)	(26,494)
Proceeds for sale of assets	12,629	
Net cash provided by (used in) investing activities	<u>(52,694)</u>	<u>(26,494)</u>
<b>Cash flows from financing activities</b>		
Repayment of the loan	(25,039)	(72,058)
Net cash provided by (used in) investing activities	<u>(25,039)</u>	<u>(72,058)</u>
Net increase (decrease) in cash held	(101,674)	(19,220)
Cash at beginning of financial year	637,159	656,379
Cash at end of financial year	<u>535,485</u>	<u>637,159</u>
<b>Reconciliation of Cash</b>		
For the purposes of the cash flow statement, cash includes cash and cash equivalents.		
Cash at the end of the financial year as shown in the cash flow statement is reconciled to the related items in the balance sheet as follows:		
Cheque Account	51,154	28,040
Internet Account	81,570	108,827
Building Fund	140	143
Term Deposits	400,000	500,000
Others	2,621	149
	<u>535,485</u>	<u>637,159</u>

The accompanying notes form part of these financial statements.

**EASTERN VOLUNTEER RESOURCE CENTRE INC**  
**ABN 18 339 532 185**  
**STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2017**

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	2017	2016
	\$	\$
<b>Reconciliation of Cash Flow from Operations with Profit from Ordinary Activities after Income Tax</b>		
Surplus from Ordinary Activities	(15,559)	56,770
Add (Less):		
Non-Cash Flows in Profit (Loss) from ordinary Activities		
Depreciation Expense	89,880	83,721
Gain on Sale of Assets	(12,629)	-
Add (Less): Changes in Assets & Liabilities		
(Increase)/Decrease in Trade and Other Receivables	(13,960)	10,039
Increase/(Decrease) in Trade and Other Payables	(32,364)	(81,850)
Increase/(Decrease) in Provisions	<u>(39,309)</u>	<u>9,672</u>
Cash flow from operating activities	<u><u>(23,941)</u></u>	<u><u>78,352</u></u>

The accompanying notes form part of these financial statements.

## **EASTERN VOLUNTEER RESOURCE CENTRE INC**

**ABN 18 339 532 185**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017**

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The financial statements cover Eastern Volunteer Resource Centre Inc. as an individual entity. Eastern Volunteer Resource Centre is an association incorporated in Victoria and operating pursuant to the Associations Incorporation Reform Act 2012.

The financial statements were authorised for issue on 31 August 2017 by the members of the Board.

#### **Summary of Significant Accounting Policies**

##### **Basis of Preparation**

These special purpose financial statements have been prepared in accordance with the Associations Incorporation Reform Act 2012 and Australian Accounting Standards and Interpretations of the Australian Accounting Standards Board. The association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of the financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

#### **Accounting Policies**

##### **(a) Income Tax**

The association is exempt from income tax.

##### **(b) Fair Value of Assets and Liabilities**

The association measures some of its assets and liabilities at fair value on either a recurring or non-recurring basis, depending on the requirements of the applicable Accounting Standard.

Fair value is the price the association would receive to sell an asset or would have to pay to transfer a liability in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

## **EASTERN VOLUNTEER RESOURCE CENTRE INC**

**ABN 18 339 532 185**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017**

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To the extent possible, market information is extracted from the principal market for the asset or liability (ie the market with the greatest volume and level of activity for the asset or liability). In the absence of such a market, information is extracted from the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset or minimises the payments made to transfer the liability, after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

#### **(c) Property, Plant and Equipment**

##### **Plant and equipment**

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount and impairment losses are recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present.

The cost of fixed assets constructed by the association includes the cost of materials, direct labour, borrowing costs and an appropriate proportion of fixed and variable overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the association and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in profit or loss during the financial period in which they are incurred.

##### **Depreciation**

The depreciable amount of all fixed assets, including buildings and capitalised lease assets, is depreciated on a straight-line basis over the asset's useful life commencing from the time the asset is available for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Asset	Depreciation Rate %
Building	5.00%
Motor Vehicles	20.00 to 25.00%
Plant and Equipment	5.00 to 40.00%
Furniture & Fittings	6.67 to 10.00%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

## **EASTERN VOLUNTEER RESOURCE CENTRE INC**

**ABN 18 339 532 185**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017**

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Gains and losses on disposals are determined by comparing net proceeds with the carrying amount. These gains and losses are recognised in profit or loss when the item is derecognised. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

#### **(d) Leases**

Leases of property, plant and equipment, where substantially all the risks and benefits incidental to the ownership of the asset (but not the legal ownership) are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recognising an asset and a liability at the lower of the amount equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight-line basis over their estimated useful lives where it is likely that the association will obtain ownership of the asset over the term of the lease.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are recognised as expenses on a straight-line basis over the lease term.

Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.

#### **(e) Impairment of Assets**

At the end of each reporting period, the association assesses whether there is any indication that an asset may be impaired. The assessment will consider both external and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of that asset, being the higher of the asset's fair value less costs of disposal and its value-in-use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is immediately recognised in profit or loss.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of an individual asset, the association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

#### **(f) Employee Provisions**

##### **Short-term employee benefits**

Provision is made for the Association's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The association's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as part of current accounts payable and other payables in the statement of financial position.

**Other long-term employee benefits**

Provision is made for employees' annual leave entitlements not expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures, and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates approximating the terms of the obligations. Any remeasurements of other long-term employee benefit obligations due to changes in assumptions are recognised in profit or loss in the periods in which the changes occur.

**(g) Cash on Hand**

Cash on hand includes cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

**(h) Accounts Receivable and Other Debtors**

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from customers for goods sold in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

**(i) Revenue and Other Income**

Non-reciprocal grant revenue is recognised profit or loss when the association obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the association and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before the entity is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the association incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

The association receives non-reciprocal contributions of assets from the government and other parties for zero or a nominal value. These assets are recognised at fair value on the date of acquisition in the statement of financial position, with a corresponding amount of income recognised in the statement of profit or loss and other comprehensive income.

Donations and bequests are recognised as revenue when received.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

**EASTERN VOLUNTEER RESOURCE CENTRE INC**  
**ABN 18 339 532 185**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017**

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Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax.

**(j) Borrowing Costs**

Borrowing costs directly attributable to the acquisition, construction or production of assets that necessarily take a substantial period of time to prepare for their intended use or sale are added to the cost of those assets, until such time as the assets are substantially ready for their intended use or sale.

All other borrowing costs are recognised in profit or loss in the period in which they are incurred.

**(k) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

**(l) Comparative Figures**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

Where the association retrospectively applies an accounting policy, makes a retrospective restatement or reclassifies items in its financial statements, a third statement of financial position as at the beginning of the preceding period is presented in addition to the minimum comparative financial statements.

**(m) Accounts Payable and Other Payables**

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

**(n) Provisions**

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(o) Critical Accounting Estimates and Judgements**

The Board evaluates estimates and judgements incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the association.

**Key Estimates**

**Impairment - General**

The association assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the association that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

**Key Judgements**

**Provision for impairment of receivables**

No provision for impairment has been made.

**EASTERN VOLUNTEER RESOURCE CENTRE INC**

ABN 18 339 532 185

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017**

	2017 \$	2016 \$
<b>Note 2: Key Management Personnel Compensation</b>		
Short-term employee benefits	59,866	114,680
Post-employment benefits	-	-
	<u>59,866</u>	<u>114,680</u>
<b>Note 3: Auditors' Fees</b>		
Auditing the financial report	3,200	2,950
	<u>3,200</u>	<u>2,950</u>
<b>Note 4: Property Plant and Equipment</b>		
Movement in Carrying Amounts		
Movements in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:		
Balance at the beginning of the year	1,383,730	1,440,957
Additions	65,323	26,494
Disposals	-	-
Depreciation expense	(89,880)	(83,721)
Closing balance	<u>1,359,173</u>	<u>1,383,730</u>
<b>Note 5: Employee Provisions</b>		
<b>Current</b>		
Employee provisions - Annual leave entitlements	43,659	58,042
Employee provisions - Long service leave	-	21,620
<b>Non-current</b>		
Employee provisions - Long service leave	16,207	19,514
	<u>59,866</u>	<u>99,176</u>

**Employee Provisions - Annual Leave Entitlements**

The provision for employee benefits represents amounts accrued for annual leave. Based on past experience, the association does not expect the full amount of annual leave to be settled wholly within the next 12 months. However, the amount must be classified as a current liability because the association does not have an unconditional right to defer the settlement of the amount in the event employees wish to use their leave entitlements.

**EASTERN VOLUNTEER RESOURCE CENTRE INC****ABN 18 339 532 185****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017**

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	2017	2016
	\$	\$
<b>Note 6: Capital and Leasing Commitments</b>		
Operating lease contracted for but not capitalised in the financial statements is payable as follows;		
Not later than one year	15,781	21,819
Later than one year but no later than five year	-	15,781
	<u>15,781</u>	<u>37,600</u>

The Eastern Volunteer Resource Centre Inc has satisfactory title of all assets. Except for the Land and Buildings which are under mortgage to Bendigo and Adelaide Bank Limited, there are no liens or encumbrances on assets nor has any asset been pledged as collateral.

**Note 7: Contingent Liabilities and Contingent Assets**

Estimates of the potential financial effect of contingent liabilities that may become payable.

Nil	Nil
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**Note 8: Events After the Statements of Financial Position Date**

The board is not aware of any significant events since the end of the reporting period.

**Note 9: Related Party Transactions****(a) Key Management Personnel**

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the association, directly or indirectly, including its board members, is considered key management personnel.

Employment expenses

Consulting Fee

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

**Note 10: Association Details**

The registered office and the principal place of business of the company is:

Suite 1 36-40 New Street

RINGWOOD, VIC 3134

**EASTERN VOLUNTEER RESOURCE CENTRE INC**

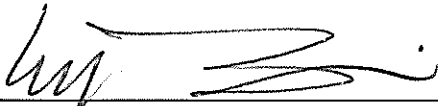
**ABN 18 339 532 185**

**ANNUAL STATEMENT GIVE TRUE AND FAIR VIEW OF FINANCIAL POSITION AND  
PERFORMANCE OF INCORPORATED ASSOCIATION**

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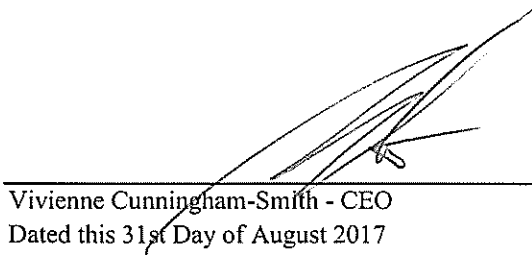
We, Dr Mehdi Taghian, and Vivienne Cunningham-Smith, certify that:

The statements attached to this certificate give a true and fair view of the financial position and performance of Eastern Volunteer Resource Centre Inc during and at the end of the financial year of the association ending on 30 June 2017.



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Dr Mehdi Taghian - Chairperson



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Vivienne Cunningham-Smith - CEO  
Dated this 31st Day of August 2017



Eastern Volunteers  
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ABN 18 339 532 185 A1818

